

By-Laws  
WLTV Hockey Club  
Updated: July 2021

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## ARTICLE 1 – NAME & PURPOSE

### Section A: Name

The name of the organization is the WLTV Hockey Club.

### Section B: Purpose

The purpose of the WLTV Hockey Club shall be:

- To encourage, foster and promote the development and growth of the youth ice hockey within the Windsor, Loveland and Thompson Valley area
- To encourage and develop the mental knowledge, skills, ability and sportsmanship of all participants with respect to the sport of youth ice hockey
- To field youth ice hockey teams and promote the development such ice hockey teams
- To emphasize the excellence of coaching and teaching of the sport of youth ice hockey and to champion constructive competition and fair play
- To provide a safe and encouraging environment focused on development of participants abilities, attitude, leadership and sportsmanship
- To foster and promote the reputation of the WLTV Hockey Club, their youth ice hockey teams and players
- To carry out all other responsibilities, duties and obligations imposed on the WLTV Hockey Club pursuant to affiliate agreements and associations

## ARTICLE 2 – MEMBERSHIP

### Section A: Members

Membership shall be open to any youth participant that resides within the boundaries of Windsor RE-4 or Thompson R2-J school district. Membership in the WLTV Hockey Club shall also be subject to revocation and shall be non-transferable.

### Section B: Associate Members

Consistent with the WLTV Hockey Club's purpose, Associate Memberships may be extended to youth participants that reside outside the Windsor RE-4 or Thompson R2-J school district boundaries. The Executive Board shall have the discretion to determine criteria for and grant Associate Membership when petitioned. Associate members shall be considered non-voting members.

### Section C: Membership

Once admitted as a member or associate member, such members shall retain their membership until revoked by WLTV Hockey Club, until such member fails to meet the minimum requirements for membership, or until such member elects to withdraw from membership; provided in all such events, such member shall still be required to pay all outstanding fees, charges and assessments incurred or assessed prior to revocation, failure or withdrawal.

Membership will include participant's parents and/or guardians. As part of the membership, parents and/or guardians shall be subject to fines and/or suspensions for violations of established rules, policies or codes of conduct.

A member shall be deemed in “good standing” provided such member continues to meet the minimum requirements of membership, is current on all financial obligations.

Each member shall abide by and act in accordance with the Articles of Incorporation, By-Laws, Regulations, and playing rules established by the Executive Board or affiliate agreements or associations.

## ARTICLE 3 – EXECUTIVE BOARD

### Section A: Powers and Membership

The business of the WLTV Hockey Club shall be managed by its’ Executive Board. The WLTV Hockey Club Executive Board shall exercise all powers of the WLTV Hockey Club and perform all lawful acts that are by law, the Articles of Incorporation, and/or these Bylaws directed or required to be exercised or performed by the Executive Board. The Executive Board shall make all rules and regulations that they deem necessary and proper for the governance of the WLTV Hockey Club and for the due and orderly conduct of the business of the WLTV Hockey Club, including but not limited to the operation of youth hockey programs and competitive youth ice hockey teams. The members of the Executive Board shall be members in “good standing” with the WLTV Hockey Club and natural persons over the age of eighteen (18) years. Associate Members are not eligible to be elected to the Executive Board. The Executive board shall be comprised of Executive Board Officers; President, Secretary, Treasurer, Director of Varsity Operations and Director of Junior Varsity Operations. Executive Members hold positions until they are removed or resign.

### Section B: Duties

The Executive Board consists of voting Officers and are elected by the members. In addition to attending meetings of the Executive Board, the duties include, but are not limited to, the following:

- Maintain clear, timely, effective communication with, and between, all members of the Executive Board, and all relevant working committees
- Communicate results of Executive meetings to the members
- Serve as mediator between members and the Executive Board
- Administration and oversight of member discipline: player suspensions, illegal players, code of conduct violations, etc

Notwithstanding anything to the contrary set forth herein, no Officer shall individually have the authority to bind the WLTV Hockey Club, except through his or her joint participation with the other Executive Board Officers

### Section C: Vacancies

If a vacancy occurs in the Executive Board, such vacancies shall first be filled by a majority of the Executive Board then in office, although less than a quorum. Such Officers appointed by the Executive Board shall serve as an interim Officer until the next annual meeting of the members at which a new Officer shall be elected for the remainder of the original term.

### Section D: Removal

Except as otherwise provided by law, the Articles of Incorporation, or these Bylaws, at any meeting of members of the Executive Board, any Officer may be removed from office, with cause, by a vote of two-thirds (2/3) of the Executive Board then in office.

## Section E: Resignation

Any Officer may resign at any time by giving written notice to the Executive Board. Unless otherwise specified in such written notice, a resignation shall take effect upon delivery thereof to the Executive Board. It shall not be necessary for a resignation to be accepted before it becomes effective.

## Section F: Meetings

The Board shall meet during the summer each year for an annual planning meeting. The Club will hold its' Annual membership meeting following the spring season each year, on a date determined by the Board. The Executive Board election will take place during the meeting and each member has one vote per each Officer. The new Officers shall assume their new positions at the first meeting held after the Annual Membership

The Board shall meet on an annual basis unless it is determined by the Executive Board that more frequent meetings are necessary to properly conduct the business of the Club.

A special meeting of the Board may be called by the President, Vice President, or by two Executive Board officers according to the notice requirements set forth below. Written notice of each special meeting, setting forth the time and place of the meeting, shall be given to each Officer at least seventy-two (72) hours before the meeting.

Each Executive Board Officer entitled to vote at any Executive Board meeting shall be given the purpose or purposes and the time and place of every annual and special meeting of the Executive Board. Such notice shall be sent to each Executive Board Officer's email address set forth in the Club's records. Except as provided by Colorado law, such notice shall be given not less than three (3) days before the meeting nor more than thirty (30) days prior to the meeting. An Executive Board Officer may waive the notice of meeting by attendance, either in person or by proxy at the meeting, or by so stating in writing, either before or after such meeting. Attendance at a meeting for the expressed purpose of objecting that the meeting was not lawfully called or convened shall not, however, constitute a waiver of notice if such objection is made at the beginning of the meeting. When a meeting is adjourned to another time or place, notice need not be given of the adjourned meeting if the time and place thereof are announced at the meeting at which the adjournment is taken. At the adjourned meeting the Executive Board may transact any business which might have been transacted at the original meeting. If the adjournment is for more than sixty (60) days, or if after the adjournment a new date is fixed for the adjourned meeting, a notice of the adjourned meeting shall be given to each Officer entitled to vote at the meeting.

Except as herein provided, any Officer who fails to attend two or more consecutive meetings or who fails to attend at least 75% of the Board of Officer's meetings during each twelve-month period may be removed by the Executive Board as set forth herein. If an Officer shall fail to meet the requirements of this Section, he or she may not be reelected as an Officer, or he or she shall be deemed to have resigned from the Executive Board effective as of the last day of the twelve-month period for which he or she failed to meet the requirements of this Section. Notwithstanding the foregoing, the Executive Board may waive the requirements of this Section for good cause.

## ARTICLE 4 – OFFICERS

### Section A: Officers

The Officers of the WLTV Hockey Club shall be nominated and elected by members of the WLTV Hockey Club. The Officers of the WLTV Hockey Club shall exercise the powers and perform the duties set forth in these Bylaws or that are determined from time to time by the Executive Board. The officers shall be the President, Secretary, Treasurer, Director of Hockey and Director of Development.

### Section B: Members of Executive Board

The President, Secretary, Treasurer, and other officers that the Club deems necessary, as elected by the membership, shall also serve as the Executive Board of the WLTV Hockey Club. The members of the Executive Board shall also be voting members and be considered “Officers at large.” The Executive Board shall oversee the day-to-day operations of the Club and make any necessary decisions consistent with the determinations of the Executive Board and the Club budget.

### Section C: Term of, and Removal from, Office

Each Officer of WLTV Hockey Club shall serve for a two-year term until his or her successor is chosen and qualified. Any Officer may be removed, with or without cause, at any time by the Executive Board by the affirmative vote of two-thirds (2/3) of the Executive Board. Any vacancy occurring in an office of the Club may be filled for the unexpired portion of the term by the Executive Board until the next Annual Meeting where a vote shall determine the new Officer. Nomination and election procedures shall be as determined by the Executive Board, to the extent not inconsistent with the law, the Articles of Incorporation, or these Bylaws.

### Section D: President

The President shall preside at all meetings of the Executive Board and of the Club, and shall have the power to call meetings, shall exercise general direction over the affairs and activities of the Club, and shall have the power to create necessary committees. The President shall present an annual report to the Board and to the members reviewing the season ended and making such forecast for the season approaching as may be reasonable.

### Section F: Treasurer

The Treasurer shall have custody of, keep accounts of all money, funds and property of the Club and shall render such accounts and present such statements to the Officers as may be required. A financial report shall be provided to the Executive Board annually. An annual financial report/or budget report shall be presented to the Board at its' Annual Meeting. All checks, payments and withdrawals on any amount in excess of a set amount shall require the signatures of not less than two (2) Executive Board members. This amount shall be reviewed and approved on an annual basis by the Executive Board.

### Section G: Secretary

The Executive Board elect a Secretary who shall be responsible for assisting the Officers and the Executive Board in performing all of the various administrative tasks required to fulfill their obligations and duties on behalf of the Club. The Secretary shall report to and be supervised by the President of The Club unless such a relationship exists which would create a conflict of interest for the Secretary or the President. In which case, the Secretary shall then report to and be supervised by the a Director. The Secretary duties shall include maintaining all minutes and records as required.

## ARTICLE 5 – DISCIPLINARY ACTIONS

The Executive Board reserves the right to make and enforce its own disciplinary rules and to require that its members, Officers, participants and others involved in the Club's activities to refrain from conduct it deems detrimental to the Club, its purpose or its activities. Should a situation arise which requires, in the Club's sole discretion, disciplinary action, the Club shall have the right to resolve such matters in the best interests of the Club, including termination, suspension and expulsion in accordance with its published policies and procedures.

## ARTICLE 6 – MISCELLANEOUS OPERATIONS

### Section 1: Paid Services

The Board may employ staff or contract for services, as it deems necessary. The Board shall set duties, responsibilities, qualifications, consideration and compensations. Paid staff may be requested to attend meetings and/or report to the Board.

### Section 2: Insurance

The Board shall cause liability or other Insurance to be obtained as deemed necessary or as required by law and shall be paid on an annual basis in such amounts and to such firms as the Board may determine.

### Section 3: Operating Procedures

The Club's Operating Procedures may be reviewed and revised at any time as determined by the Executive Board.

### Section 4: Omission of Liability

No Member, Officers, employees or agents shall be personally liable for any act or omission of the Club, nor for any debts, liabilities, obligations of the Club or for any loss, damage or injury whatsoever, and or nature suffered by or occurring to any other Member, participant, team or to any other person, concern or body

## ARTICLE 7 – FISCAL YEAR

The fiscal year shall begin the first day of July.

## ARTICLE 8 – AMENDMENTS

Proposed amendments to these Bylaws shall be read at a general meeting or special meeting of the Members called for that purpose, or emailed provided each member is given notice of such posting, and may be voted upon at that time by the Executive Board, provided however, that fifteen (15) days prior notice is given to all Members of the proposed Bylaws amendment. Adoption of any proposed amendments shall require the affirmative vote of two-thirds (2/3) of the Officers then entitled to Vote.